

## **Board of Education Meeting Minutes**

6:00 p.m. (Amended 7/25/23) on Wednesday, July 26, 2023 at Clay Lamberton Board Room(<https://www.youtube.com/@BerlinSchools/streams>)

### **1. Meeting Called to Order by President**

Vice-President Bartol called the regular July Board of Education meeting to order.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **3. Roll Call**

Present: Gehrke, Podoll, Bartol, Malchetske, Shattuck.

Absent: Burgess, Toney, Krause, Kujawa.

### **4. Consent Agenda - Action Item**

Malchetske/Shattuck moved to approve the consent agenda that consisted of new hires: Heather Kurczek-Middle School STEM/Library, Mary Cauley-Elementary School Counselor; vouchers in the amount of \$895,644.89, and the District Office remodel module wall expense. Motion passed by unanimous voice vote.

#### **i. Approval of Agenda**

#### **ii. Approval of June 28, 2023 and July 11, 2023 Minutes**

#### **iii. Retirements, Resignations & New Hires**

#### **iv. Approval of Vouchers**

#### **v. Approval of District Office Remodel Expense**

### **5. Opportunity for those in audience to address the Board on any school related issue**

None

### **6. Annual School Standards Declaration - Action Item**

Director of Instruction, Sara Markee, explained that the district follows the DPI standards.

Shattuck/Gehrke moved to approve the Annual School Standards Declaration as presented.

Motion passed by unanimous voice vote.

### **7. Approval of School District Depository, Official School Publication and Official Check Signers - Action Item**

Shattuck/Podoll moved to approve the Farmers and Merchants Bank for the depository, the Berlin Journal for the publication, and the Board president, treasurer, and clerk as check signers.

Discussion followed and Malchetske/Shattuck amended the motion to move the Depository approval to the August meeting. Motion passed by unanimous voice vote.

### **8. Approval of 2023/2024 Gas Bids - Action Item**

Shattuck/Malchetske moved to approve Berlin Oil for the bus gas and Condon Oil for the two tanks at Clay Lamberton for the school vehicles. Motion passed by unanimous voice vote.

### **9. Adoption of Middle School Math Resources- Action Item**

Director of Instruction, Sara Markee, presented Reveal Math for grades 6-8. The district would continue with the I-ready assessment and Reveal Math would be the resource used. Discussion followed. Shattuck/Gehrke moved to approve the Reveal Math for one year of Middle School Math Resource as presented. Discussion followed. Motion passed by unanimous voice vote.

### **10. Policy 5200 Revision - Action Item**

Director of Instruction, Sara Markee, found a change that didn't take place when the district changed from trimester to semester. Replace thirty (30) minutes with fifteen (15) minutes.

Malchetske/Podoll moved to approve the revision to policy 5200 as presented. Motion passed by unanimous voice vote.

## **11. Financial Update**

Director of Business Services, Tricia Polakowski, presented the updated district budget forecast with the state biennial budget information that was recently approved.

## **12. Superintendent Report**

Dr. Durtschi explained this is an exciting time of the year as students and staff will be soon arriving. New staff will be joining the district on August 15th, all teachers on August 22nd, and all staff will be on August 28th. The first day of school is August 31st. He went over a staffing update and talked about the leadership retreat that was held in July. Dr. Durtschi informed the board about the district office move next week. The Alternative Ed program will be moving to the current district office building.

## **13. BASD School Board Member Reports**

### **vi. Board Correspondent Legislative Update**

Mr. Bartol reported the state budget has been recently signed by the Governor.

### **vii. Board President Update**

Vice-President Bartol informed the Board to watch for an email regarding the formation of committees. In the upcoming months, the Board will be hearing more about the strategic plan review, Superintendent goals, and district goals.

## **14. Adjourn**

Malchetske/Shattuck moved to adjourn the meeting at 7:14 p.m. Motion passed by unanimous voice vote.